



HOPS
HEALTHY OPTIONS PROJECT SKOPJE

ARYSEN
At-Risk Youth Social Empowerment Network



HOPS – Healthy Options Project Skopje

announces this call for

CONSULTANCY

for developing Guidelines for CSOs on working with children and youth who use drugs in the Western Balkan

Minimum requirements:

- University degree; Advanced degree in social work, psychology, pedagogy, public health or other relevant field would be considered a strong asset;
- At least 5 years of experience in the area of social or health protection of young people at risk,
- Knowledge of relevant international standards and good practices in service provision for children and youth who use drugs, and ability to adapt these to the regional context;
- Familiarity with the health, social and child care systems in Western Balkan countries;
- Familiarity with the civil sector in the region;
- Fluency in any of the Western Balkan languages or English; Applicants who can produce the Guidelines in English would be preferred;
- Strong communication skills and ability to work within short deadlines;
- Excellent writing skills with proven record of publications within the last 5 years.

The detailed Terms of Reference for the consultancy position can be found at www.hops.org.mk.

Applications are welcomed from individuals, groups, organizations or agencies who would like to contribute to delivering of long-lasting, positive changes for Western Balkan's children and youth who use drugs.

A full application should contain:

- Cover letter;
- CV(s), including list of publications within the last 5 years;
- Financial offer

sent by e-mail to vaskak@hops.org.mk not later than 20 July 2017 by 12:00 noon, quoting "Consultancy for Guidelines" in the title.

Please address any questions to Ivica Cekovski at +38977732703 or ivicac@hops.org.mk.

Only full applications will be taken into account and shortlisted candidates will be contacted for an interview.



The project "ARYSE (At-Risk Youth Social Empowerment)" funded by the European Union, represented by the European Commission



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TERMS OF REFERENCE

CONSULTANCY

for developing Guidelines for CSOs on working with children and youth who use drugs in the Western Balkan

Title of the Action:	At-Risk Youth Social Empowerment - ARYSE
Funded by:	The European Union (EU) (EuropeAid/150147/DH/ACT/PRAREG)
Project coordinator:	NGO Juventas (Montenegro)
Partners:	HOPS (Macedonia), ARSIS, Social Organization for the Support of Youth (Albania), Association Margina (Bosnia and Herzegovina), NGO Labyrinth (Kosovo), Prevent (Serbia) and Schüler Helfen Leben (SHL) Foundation (Germany)
Duration of the Action:	45 months, 01 January 2016 – 30 September 2019
Type of assignment:	Consultancy for for developing Guidelines for CSOs on working with children and youth who use drugs in the Western Balkan
Duration of assignment:	30 working days
Tentative starting and terminating dates:	01 August 2017 to 15 November 2017 for a total of 30 working days.

Background and Context

The United Nations defines each person between 10 and 24 years of age as youth, while according to the Council of Europe, a person is considered a youth until the age of 30. In most of the Western Balkan countries, the term “youth” covers all persons between 15/16 and 30 years of age¹. Nevertheless, youth are the driving working, intellectual and productive force of a society, while being expected to develop skills and capacities, and collect knowledge in order to create and overtake roles in all areas of social life. The process of involvement of an individual into the society starts in early childhood, through interaction with family and peers and his/her enrolment in school. This active period of socialization lasts until the moment when an individual becomes a part of the working environment, i.e. until he/she achieves a proper degree of social and economic independence and

Serbia: Law on Youth, adopted in 2011; defines youth as persons between 15 and 30 years of age (Art. 3);

Kosovo: Law on Empowerment and Participation of Youth (LEPY), adopted in 2009, defines youth as the age group of young people between 15 and 24 years old (Art 3);

Montenegro: Law on Young people defines youth as persons between 15 and 30 years of age (Art. 2), while Law on Social and Child Protection defines youth as persons under the age of 26 (Art. 19);

Federation of Bosnia and Herzegovina: Law on Youth defines youth as persons between 15 and 30 years of age (Art. 4), and between 16 and 30 years of age in Republic of Srpska;

Albania: National Youth Strategy 2007-2013 defines youth as persons between 16 and 30 years of age;

Macedonia: Youth Strategy defines youth as population at the age from 15 to 30.





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 **Juventas**

 **LABYRINTH**
CENTAR ZA MEDICINSKO PSIHOTERAPIJU

 **EPREVENT**



 **ARIS**
ORGANIZACIJA ZA ODRŽIVU I PROMENJIVU SOCIJALNU PROMENU

**SCHÜLER
HELFEN
LEBEN**

starts to take care of himself/herself.

It is evident that young people in the region are not sufficiently integrated into the decision-making systems, they often live in difficult socio-economic situation, in countries where the rule of law is not fully established, and, therefore, face an increased risk of social exclusion. This is supported by data on the high unemployment rate, low rate of youth activities in the labour market, non-compliance of education with labour market needs, inadequate social protection, low social activism and participation, as well as the general uncertainty due to the lack of rule of law.

The idiom “youth at risk” comprises all youth that are at particular risk of social exclusion, who, in addition to challenging factors of the environment faced by the general population of young people, also have to endure the obstructionist circumstances related to a specific group, which increases the probability of long-term social exclusion. These factors may take roots in discriminatory patterns of the community in which they live, dysfunctional family environment, living below poverty line, being in an environment that is not encouraging or supporting, experience of drug use or conflict with the law.

A group of civil society organizations (CSOs) which have years of experience in supporting youth at risk of social exclusion, gathered around a project titled “At-Risk Youth Social Empowerment” with the aim to improve policies and practices of institutions and civil society organizations, in relation to working with different groups of young people. In the framework of the project, the term “youth at risk” includes the following target groups: youth and children in conflict with the law, youth and children who use drugs, young people living in families with history of conflict with the law and/or drug use, street youth and children, young Roma and young people who were children without parental care.

Among the project activities is the development of joint social delivery *Standards* for CSOs working with young people at risk of social exclusion in Western Balkans countries (Macedonia, Serbia, Bosnia and Herzegovina, Montenegro, Kosovo and Albania), as well as 6 practical *Guidelines* for providing services to the defined target groups.

This call for consultancy intends to identify specialist(s) for the development of **Guidelines for CSOs on working with children and youth who use drugs in the Western Balkan.**

Purpose and Objective

The purpose of this assignment is to enable better protection of children and youth who use drugs in the region through the provision of high quality services standardized across borders.

The objective is to develop **Guidelines for CSOs on working with children and youth who use drugs, specific to the context of Western Balkan countries.**



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Methodology and Technical Approach

It is expected for the Guidelines to be developed on the basis of good practices in the region and around the world, while being applicable within the contexts of the social, health, legal and child care systems in the Western Balkan countries. This publication should be in line with the content of the *Standards for CSOs working with youth at risk of social exclusion* and the remaining 5 *Guidelines for service provision to the other target groups of the project* (youth and children in conflict with the law, young people living in families with history of conflict with the law and/or drug use, street youth and children, young Roma and young people who were children without parental care) being developed in parallel, and therefore, a continuous communication with other consultants will be required.

The publication should (provisionally) include:

1. Introduction
2. Glossary with definitions
3. Overview of situation in Western Balkan countries, international binding documents and national legal frameworks
4. General principles and values, code of conduct
5. Types of services to be provided by CSOs for children and youth who use drugs
6. Procedures and guidelines (safe guarding protocols, protocols for field and stationary work, cross-sectoral collaboration and referrals, templates for record keeping and reporting, working with stakeholders, recommendations on basic qualifications, competences and values required for practitioners and externals, quality assessment tools, among other elements)
7. Conclusion
8. Literature

This is an external consultancy and neither office space nor logistical support would be provided. The remaining methodological and technical details are left to the consultant and should be outlined the application (i.e. meetings and communication with stakeholders, field visits, or other, as/if necessary).

Youth ARYSE Network Coordinators and National Expert Working Groups shall provide timely feedback on the outline, first and final draft of the publication.

Key Deliverables and Timeframe

The Consultant(s) will be engaged in the period from 01 August 2017 to 15 November 2017 for a total of 30 working days.





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The Consultant is expected to produce the following key deliverables with the following tentative deadlines:

Deliverable	Tentative deadlines
1. Outline of the publication	01 September 2017
2. The first draft of the publication	01 October 2017
3. Final draft	20 October 2017
4. Final version of the publication	15 November 2017

Management and Organization

The Consultant will be supervised by the Youth ARYSE national coordinator.

This is an external consultancy for an individual, a group, an organization or an agency with extensive expertise in the area of working with youth at risk, particularly children and youth who use drugs.

Budget and Remuneration

The candidates are requested to submit their financial offer consisting of fee for the services to be provided, travel and subsistence costs, as/if applicable. **Total available budget for this assignment is 2000 EUR, gross amount.**

The consultant's fee may be reduced if the assignment/deliverables are not fulfilled to the required standard. In a case of serious dissatisfaction with the consultant's performance the contract may be terminated in line with HOPS procedures in such matters and as spelled out in the contract.

